

**EAST WINDSOR BUILDING COMMITTEE  
EAST WINDSOR, CONNECTICUT'**

**MINUTES OF OCTOBER 14, 2014 - SPECIAL MEETING**

**I. TIME AND PLACE OF MEETING**

The meeting was called to order by Chairman Al Rodrigue at 5:30 p.m. at the Park Hill community room, 1-A Park Hill, Broad Brook, CT.

**II. ATTENDANCE**

Present: Chairman Al Rodrigue, Jim Borrup, Bill Grace, Skip Kement, Dick Pippin, Joe Sauerhoefer and Jim Thurz. Also present were Denise Menard, First Selectman; Len Norton, Town Engineer/Director of Public Works; Roger Baker, Facilities Manager; and Jason Bowsza, Board of Selectmen liaison to the Building Committee;

**III. ADDED AGENDA:**

There were no added agenda items.

**IV. PREVIOUS MINUTES:**

Upon **MOTION** by Mr. Sauerhoefer;                      Seconded by Mr. Pippin, it was  
**VOTED:** to approve the minutes of June 19, 2014.  
**In Favor:**        Unanimous

**V. UNFINISHED BUSINESS:**

**1. DISCUSSION – RENOVATIONS TO THE MIDDLE SCHOOL NURSE'S OFFICE**

First Selectman Menard noted that this will be discussed at a CIP meeting on November 27<sup>th</sup>. Mr. Baker passed out copies of a timeline for the nurse's station. Chairman Rodrigue said they will have to have another meeting after the CIP meeting to formalize this. Mr. Baker noted that this is contingent upon receiving the \$40,000. He told the Building Committee members to notify him if they have any questions on this matter.

## **2. DISCUSSION – BROAD BROOK SCHOOL MODULAR CLASSROOMS**

Mr. Rodrigue said he spoke with Dr. Kane and she said she didn't want to discuss this in depth without Rich Labrie present to represent the school. Copies of a revised timeline for the modular classroom project were distributed to the committee members. Mr. Rodrigue noted that they had acted on this previously so that the school could no ahead with the rebidding procedures.

Mr. Pippin questioned why they would wait until June 1<sup>st</sup> to start this. He felt that there was no reason why the four classrooms couldn't get started before June 1<sup>st</sup>. Mr. Sauerhoefer noted that windows were part of the original bid and now they are moving it to an alternate bid to be done at a later date. Mr. Rodrigue indicated that there will be a bid opening on November 10<sup>th</sup> and then they would be awarding the contract. He said they should schedule another Building Committee meeting after the CIP Committee meets

## **VI. FINANCIAL**

Nothing to report.

## **VII. NEW BUSINESS:**

### **1. BROKEN WINDOW AT BROAD BROOK SCHOOL**

Mr. Baker noted that the caulking was found to have 3% asbestos and will need to be removed by an abatement contractor. He is working on it. They have a price of \$700 from Bestech to remove and dispose of the asbestos. It is a cafeteria window. Mr. Baker said the cost for the testing was \$800. There is also the cost to replace the glass. That could bring the cost up another \$1,500. He said that decision is yet to be made. Mr. Baker indicated that they had testing done before on the exterior caulking in 2006. That covered most of the back of the building and it came up negative.

## **VIII. INFORMATION**

None

**IX. TOPICS FROM THE FLOOR:**

Mr. Sauerhoefer said the heating system at the town hall went out to bid and they received two bids. They are working with the engineering company to draw up a contract. He said we should be seeing something shortly and awarding the bid.

Mr. Grace asked about the fence at the police station. He expressed concern about vehicles knocking over the fence. Mr. Sauerhoefer noted that the new fence, which will be 6 feet tall, will not be at the edge of the parking lot. It will be in an area near the dumpster making it easier for the snow to be pushed back.

Copies were passed out of a portion of the 2004 Town Plan of Conservation and Development (POCD) pertaining to municipal facilities. It was noted that the Planning & Zoning Commission is in the process of updating the POCD and is seeking input from the various Town boards and commissions. It was suggested that the Building Committee members review this material and discuss it at the next meeting.

**X. PUBLIC PARTICIPATION:**

No one asked to speak.

**XII. ADJOURNMENT:**

Upon **MOTION** by Mr. Sauerhoefer;      Seconded by Mr. Grace, it was  
**VOTED:** To adjourn at 6:05 p.m.  
**In Favor:** Unanimous

Respectfully submitted,

Marlene Bauer  
Recording Secretary